

EMPLOYER'S ASSESSMENT OF STUDENT

Name of Employee: _____

Fill in the appropriate score in boxes below:

- 1 = Very Good
- 2 = Good
- 3 = Satisfactory
- 4 = Poor

- | | | |
|-----|--|--------------------------|
| 1. | Attendance | <input type="checkbox"/> |
| 2. | Punctuality | <input type="checkbox"/> |
| 3. | Personal Appearance | <input type="checkbox"/> |
| 4. | Ability to deal with customers | <input type="checkbox"/> |
| 5. | Reliability | <input type="checkbox"/> |
| 6. | Diligence and general interest in work | <input type="checkbox"/> |
| 7. | Amenable to correction and advice | <input type="checkbox"/> |
| 8. | Relations with other staff members | <input type="checkbox"/> |
| 9. | Honesty and trustworthiness | <input type="checkbox"/> |
| 10. | Self-confidence at work | <input type="checkbox"/> |
| 11. | Friendliness and eagerness to please | <input type="checkbox"/> |

Signed: _____

Diary of work experience of an

Student's Name:

Dates of Placement:

Name of Business:

Address:

Contact Details of Business:

Description of Business:

Position of Work Placement:

Duties carried out:

Reasons for Selecting

Leaving Certificate Subjects

Career Plan

Interests and Aptitudes

Evaluation

Interactions With Staff/Public

Problems Encountered

Observations (health & safety, trade unions, uniforms etc)

Learn Anything New

Skills used:

Training Given

Day 1
Date
Duties Performed

Starting Time:
Finishing Time:

Evaluation

Interactions With Staff/Public

Problems Encountered

Observations (health & safety, trade unions, uniforms etc)

Learn Anything New

Skills used:

Training Given

Duties Performed

Day 2

Date

Starting Time:

Finishing Time:

Evaluation

Interactions With Staff/Public

Problems Encountered

Observations (health & safety, trade unions, uniforms etc)

Learn Anything New

Skills used:

Training Given

Duties Performed

Date

Day 3

Starting Time:
Finishing Time:

Community

Home

Applications: State how the skills and knowledge you learned can be applied to the home school and community.
School

Evaluation
To help you write the Evaluation answer the following questions
Did you enjoy the Work Experience? State why?
Do you think you are suitable to this career? Link in your thinking regarding the career investigation here.
Do you think you are suitable to the work environment. State briefly what you liked about the World of Work.
How has this work experience helped you with your future studies.eg more motivated, organised, more determined to get the points to qualify for college. State here what points you need, what course you intend to take, what college you hope to attend.
State how your leaving cert subjects linked in with this work experience